



Nether Kellet Community Primary School

Bridge Road, Nether Kellet, Carnforth, LA6 1HH

Tel: 01524 733778 - www.netherkellet.lancs.sch.uk

Pupil Acceptable Use of ICT Policy Agreement - KS2

This Acceptable Use Policy

We endeavour to teach our children to be responsible users of ICT and provide them with the guidance necessary to keep them safe while using online technologies. The school will try to ensure that our children will have good access to ICT to enhance their learning but, in return, they will expect the children to agree to be responsible users.

This is how we stay safe at Key Stage 2 when we use computers and other devices:

- I understand that I need permission from a trusted adult to use the internet.
- I will take care of the computer, i-pad and other equipment and report any faults.
- I won't click on pop-ups that appear when I am online.
- I will not share personal information including photographs and images about myself or others when online.
- I will not arrange to meet up with people that I have communicated with online.
- I will immediately report any inappropriate material, messages or anything that makes me feel uncomfortable online to a trusted adult.
- I know that school can look at my use of ICT and what I use online.
- I will not use phones or USB devices without permission.
- I will not open an email unless I know the person or organisation.
- I will not install programs or alter computer settings.
- I won't carry out searches on the internet for content that I know to be inappropriate and if I come across such content, I will report to a trusted adult.
- I know that if I break the rules I might not be allowed to use the computers/ i-pads.
- I will be aware of AI and that I cannot trust everything that I see online.
- I will not use AI in any way that could be harmful or offensive to others.
- I will not fill in any online forms or make payments without adult permission.
- I will learn about copyright laws and only copy things that are allowed.
- I won't upload or download music, videos or images without permission.
- I will check that information I access on the internet is accurate as I understand that the internet may not be truthful and may mislead me.

Cyber Bullying

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- I will be polite and respectful when I communicate with others online.
- I know not to do/say online what I wouldn't do/say offline, like in the playground.
- I will not use inappropriate language or make unkind comments.
- I appreciate that others may have different opinions.
- I will at all times be respectful of others regardless of their gender, race, culture, religion, language, skin colour, nationality, etc. online as in real life.
- I know that bullying online is as serious as bullying face to face.
- I know that racism, sexism and other prejudices are as serious online as face to face.
- If I come across online content that is prejudiced and discriminatory towards others, I will report it to a trusted adult and school staff.

Mobile Phones

- I know that a mobile phone is not allowed to be used during the school day or on education visits/ residentials and I will not have a personal mobile device in school without handing it into the office.
- I know not to use text, voice message, take images or use the internet to bully, upset or shock anyone in or out of school.

Appropriate Use of Devices

- I know that using devices too much of the time is not good for my health and wellbeing.
- I know that I need to avoid being on devices in the hour before I go to bed to help me to have good quality sleep.
- I know that I am not supposed to use social media until the legal age as designated by the government and I am aware that this is because of the harm that can be caused through its use.

I understand that I must use the school's ICT resources in a responsible manner, to make sure that I keep myself and others safe whilst working online.

I have signed below to show that I understand the Pupil Acceptable Use Agreement.

Pupil name..... Class

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