

VISITOR INSTRUCTIONS

We are a safe school

To help us keep everyone safe, please:

- Sign in and wear visitor identification
- Do not use your mobile phone whilst on school premises
- Be a positive role model to our pupils by conducting yourself in an appropriate manner
- Do not initiate contact with pupils unless required to do so as part of your visit
- Be respectful of everyone's right to privacy and confidentiality
- Pass on any concerns about pupils or staff to the Designated Safeguarding Lead
- Do not be offended if you are asked who you are during your visit
- Sign out and hand in visitor identification

The Designated Safeguarding Leads are:

**Nicki
Brough**

**Rebecca
Starr**